

Constitution

Article I - Name

The name of this organization shall be "Knit N' Crochet Club."

Article II - Purpose

The purpose of Knit N' Crochet shall be to benefit the NJIT community by encouraging students in the useful crafts of knitting and crocheting and teaching those who do not know how. This organization will also provide a platform for students to give back to the larger community through donation projects.

Article III - Membership

Section 1:

Membership is open to all undergraduate students of NJIT.

Section 2:

In order to become an active member of this organization, the applicant must attend at least two meetings as well as actively participate in one event each semester.

Section 3:

Membership may not be denied because of race, color, age, sex, sexual orientation, disability, national origin, or religion.

Section 4:

Voting membership is open to all undergraduate students of NJIT who are active members of this organization.

Section 5:

A member will be considered inactive if they fail to attend 3 consecutive meetings. Active status will be regained by attendance at one meeting and one event the following semester.

Article IV - Officers

Section 1:

The right to hold office is restricted to active voting members of this organization who are in good standing with the university and have been active for at least one semester prior to running for office.

Section 2:

The term of office for all officers shall be one year, which will run from the meeting following the election week of the current year till the election week of the following year.

Section 3:

The officers of this organization shall consist of President, Vice President, Secretary, Treasurer, and Public Relations Officer. Officers running for e-board should have at least some basic knowledge of knitting, crochet or sewing. However, officers must also be capable of handling listed duties in Section 5.

Section 4.

Some basic knitting knowledge can be casting on and the knit stitch. Some basic crochet knowledge can be how to make a single chain and the single crochet stitch. Some basic sewing knowledge can be knowing how to do a run-on stitch, back-stitch, and blind stitch. Officers shall not be chosen solely on their advanced knitting ability but also by their ability to handle all officer duties as stated by section 5.

Section 5:

A. The duties of the President:

1. To call and preside over all meetings and to represent this organization to the NJIT community
2. Sending emails to the student body
3. Maintaining contact with the advisor
4. Finding charities to donate knitting projects to
5. Making sure other e-board members are doing their duties

B. The duties of the Vice President:

1. To assume the President's duties in his or her absence and to assist at meetings
2. Booking spaces for meetings and events
3. Assisting with the management and allocation of mentors to different organizations
4. Helping the President communicate with the advisor.
5. He/She is expected to aide the President in the search for new charities and projects.
6. In charge of getting feedback from members on how to improve the club

C. The duties of the Secretary:

1. Shall be to document all meeting topics and keep records of the activities of the club
2. Maintain an accurate membership list (mark members who are active and inactive)
3. Take minutes of e-board meetings and send them to e-board members.
4. The secretary assumes the Vice President's duties in his or her absence to assist at meetings.

D. The duties of the Treasurer:

1. Shall be to handle all financial matters and document finances.
2. Shall be in charge of fundraising and deciding how to allocate funds towards projects and equipment
3. Shall be in charge of buying yarn or other equipments (i.e crochet hooks, knitting needles, etc) for the club

E. The duties of the Public Relations officer:

1. Shall be to make flyers to advertise for the club and print them
2. Take pictures of final projects
3. Maintain the club website

Article V - Meetings

Section 1:

Attendance by at least half of the active voting members shall constitute a quorum.

Section 2:

Meetings of the general active body will be held at least twice a semester. Meetings of the executive board members will be held at least once a month.

Section 3:

All business of this organization shall be conducted in accordance with Robert's Rules of Order, except as otherwise stated in this constitution.

Section 4

At each club meeting, there shall be at least two e-board members presents, unless it is a catch-up club meeting, which needs at least one e-board meeting. Catch-up club meetings are extra club meeting day for club members to play catch up in finishing their projects.

Article VI - Elections

Section 1:

Nominations for officers shall take place the last week of March. Active members may only be nominated by other members once they have given their intention to run for office by the last week of March.

Section 2:

Elections for officers shall take place the first two weeks of April (the 1st to 15th).

Section 3:

All elections are to be conducted by a secret ballot. A majority is required for election. If no candidate receives a majority, the candidate with the least number of votes shall be eliminated and a subsequent ballot conducted until one candidate receives a majority. If there shall be a tie, a debate or speech will be given by the two candidates in the tie and then a consecutive ballots will be held until there is a winner.

Section 4:

Nominations and elections may take place at the same meeting if agreed to by a two-thirds vote.

Article VII - Special Elections

A vacancy in any officer position shall be filled by a special election conducted in accordance with Article VI section 3.

Article VIII - Impeachment

Section 1:

Grounds for removal of an officer include:

1. Violation of the NJIT Code of Student Conduct
2. Failure to perform the duties of the office as set forth by the club constitution.
3. Not attending at least 5 meetings in one semester .
4. No longer in good academic standing with the university.

Section 2:

An officer impeachment proceeding may be brought against any officer by any voting member and must be supported by at least 25% of the voting members.

Section 3:

Procedures for removal will be as follows:

1. The officer in question shall be notified and be provided one week to present their defense at the subsequent meeting.
2. Removal of an officer is to be conducted by secret ballot.
3. The officer may be removed by a two-thirds vote by the active voting members of the organization.

Article IX - Constitutional Amendment

This document may be amended by more than one-half vote of the active voting membership. Amendments shall take effect upon approval of the Student Senate Constitution Committee unless a later time was specified at the time of adoption.